

**Abington Public Library  
Board of Trustees**

Meeting Minutes

Date: May 18, 2010

Called to Order: 7:05

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
- ✓ Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmett, Acting Library Director

Meeting control handed over to Deb Grimmett for reorganization of the board. **Henry DiCarlo was nominated for Chairman by Betty, seconded by Will and accepted unanimously. Betty Henderson was nominated for Vice Chairman by Gerry, seconded by Gail and accepted unanimously. Jake O'Neill was nominated for Recording Secretary by Laura, seconded by Gerry and accepted unanimously. The slate of officers was accepted unanimously**

The following subcommittees were set up with the following members

Payroll – Betty and Henry

Voucher – Gail, Laura, Gerry, Will and Kathy

Personnel – Will, Betty and Jake

**A MOTION was made by Will to accept the above subcommittee and members. It was seconded by Jake and accepted unanimously.**

Minutes for meeting held on April 13, 2010 were reviewed. **MOTION to accept April 13<sup>th</sup> minutes was made by Betty, seconded by Will and accepted unanimously.**

**Chairman's Report**

- Henry thanked everyone who participated in the cleanup day.
- The budget for the Library that was presented at the town meeting is as good as can be expected.
- The selectmen met and voted to have an override vote on June 26.
- On Thursday May 13, Children's Librarian Emily Miranda advised us that she has accepted a job offer from the Watertown Library and she is awaiting approval from the Watertown Board of Trustees. Her resignation is anticipated.
- The library received a letter from the State indicating that a payment of \$7,899.02 for state aid will be on the way.

**Fundraising Efforts**

- The Adopt-a-book program raised a total of \$754.67.
- The gift jar has raised a total of \$628.50.

**Acting Director's Report**

- Financials – The salary and expenses look OK. The full time salary line has some money remaining but the part-time salary line item has been spent. The expenses are also mostly spent and trust funds and gifts will be used to purchase books to reach the required 15% of budget.
- Circulation – It was down a bit during the month but the computer usage was up once again.
- Abington Police officers were called to the library on May 18<sup>th</sup> to help the library deal with an emotionally upset patron. The police escorted him from the premises after talking to him.

### **Programming Report**

- Summer reading program plans have been completed and will go forward as planned regardless of Ms. Emily's final plans and budget cuts. The number of events has been dropped from 40 to 26 for the summer. It remains a very impressive program, but smaller than years past. Sign up for the reading program will be June 21<sup>st</sup>.

### **Building Update**

- Deb thanked the people present for the cleanup.
- The fire alarm system was impacted by nearby lightning strike. The old Lucent Phone box was smoldering in the telecom room. The box was no longer being used so it was not an issue.
- Still several issues with the HVAC but they have all been fixed.
- Microwave in the staff room was replaced. **A MOTION was made by Gail to allow up to \$80 to be spent out of the Christine Curtis fund to replace the microwave. It was seconded by Christina and accepted unanimously.**

### **Current Library Issues**

- FOTL Book Sale raised \$2601.00
- FY 11 Budget – The library is approximately \$120,000 below the budget required to meet state requirements. It is believed that a waiver will be approved for this situation. The trustees reviewed the budget numbers and options for staffing and hours of service based on the current budget. Based on the discussion a **MOTION was made by Kathy to authorize the Acting Library Director to implement a schedule change to close the library on Friday afternoons starting June 25<sup>th</sup>. It was seconded by Jake and approved unanimously.**
- **A MOTION was made by Will to spend up to \$35,000 from State Aid to cover salaries for FY '11. It was seconded by Gail and accepted unanimously.**

### **Old Business**

- Celebrate Abington will take place on June 27<sup>th</sup>. There will be a Children's Performance at 2 pm and 4 pm. The library is planning to try to host a story hour at 3:15 pm.

### **New Business**

- The Hull Library Director sent out a letter indicating that the current library budget and municipal budget meets the requirements for them to become recertified in February. **A MOTION was made by Gerry to allow Hull residents to use Abington Public Library Services prior to the February recertification. It was seconded by Will and accepted unanimously.**
- The new open meeting laws will become effective on July 1, 2010. The only change that impacts the library is the need to post the Agendas with the notice of upcoming meetings.

**Next Board Monthly Meeting will be held on June 8<sup>th</sup> at 7:00 pm.**

**Motion to Adjourn @ 9:15 p.m. was made by Gerry, seconded by Laura and accepted unanimously.**