

## MINUTES OF THE MEETING

### BOARD OF DIRECTORS OF THE ABINGTON COUNCIL ON AGING

WEDNESDAY, DECEMBER 16, 2009

A meeting of the Board of Directors of the Abington Council on Aging was held on Wednesday, December 16, 2009 at 9:00 a.m. In attendance were Interim COA Directors Suzanne Djusberg and David Klein, Chairperson George Whiting and Marie Brown, Joe Iacobucci, Betty Keefe, Jack Libby, Karen DiLorenzo, Larry Keough, Bill Kendall, Betty Slinger and Recording Secretary Maureen Wall. Chairperson Whiting opened the meeting and at the outset asked for comments on last month's minutes. Subsequently Betty Slinger made a motion to accept the minutes of the November 18, 2009 as presented; Karen DiLorenzo seconded and all were in favor. Mr. Whiting then introduced Tom LePorto of the St. Vincent de Paul Food Pantry in Abington. Mr. LePorto explained the functions of the organization and the process used to get individuals the assistance they need.

David and Suzanne distributed their monthly Director's Report (copy attached) and spoke about the budget situation. They distributed a sheet which summarized expenses incurred by both the COA and Senior Center (see attached) and explained the method they have been using to keep track of all expenditures. One category is for expenses to the Gift Accounts and the other for Non-Gift Accounts.

The Directors also discussed their recent meeting with the Finance Committee. It was a positive meeting and they were encouraged by expressions of support for a possible restoration of funding for the COA. A variety of ideas were discussed to increase revenue, including implementation of a meals tax as well and marketing of the building (selling sponsors naming rights to the auditorium and other rooms). They were informed that the plan for next year is a level funded budget. There will be an opportunity to meet with the Fin Com liaison and for a follow-up presentation before the committee.

Suzanne and David advised the Board that Abington Elderly has offered to temporarily help with funding for operation of the van. This would include the salaries for the van drivers (or about \$1300 monthly) as well as the bill for cell phone and for fuel.

A half dozen or more applications have been received for the permanent position of COA Director. Inasmuch as the position has not yet been posted along with the fact that funding is not in place for salary, interviews will have to be put on hold. It was decided that a note should be written to each of the applicants, and sent from Chairperson Whiting, thanking them for their interest and informing each individual that the position has not been posted and until such time no interviews are being scheduled.

With regard to the office heating problem, the Directors noted that Mike Franey from Franey Heating & Refrigeration came and rectified the situation. He replaced the malfunctioning unit as well as the heating unit filters for the whole building. There are nine heating units and each unit has two filters. A note will be sent to the Franey's thanking them for their kind support. This will also be acknowledged in

our next newsletter. The Director's also mentioned that a crew from Anderson Insulation is scheduled to be at the center on Dec. 18th to improve the insulation in the building.

It should be noted for the record that Chairperson Whiting had to leave and turned the meeting over to Vice Chair Marie Brown.

Tom and Reiko Beach of The Toolbox, Inc. were introduced. They did a presentation demonstrating how valuable setting up a website would be for the Senior Center and COA. It would be useful in marketing for rentals of the facility and additional income could be derived from sponsors that rent space on the website. Many ideas will be explored once the site is established including a "sponsor of the month". The cost to produce the sight was estimated at between \$500 to \$1,000 and a minimal monthly maintenance charge. They said they could also put together a virtual tour of the facilities for the website. The Beaches will get back to us with a formal quote.

As outlined in the Directors' Report, the directors met and had some training with Andrew Seck from the firm that produced the My Senior Center software. Other items regarding activity at the Center were summarized in the Report as well for the members' information.

Finally, Betty Slinger made a motion to adjourn, Karen seconded and all were in favor. The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Maureen A. Wall

Recording Secretary